

**The New Development Bank**  
**Request for Proposal**  
**(This is not a Purchase Order)**

**1. Introduction**

**The New Development Bank (NDB)** is issuing a Request for Proposal (RFP) to invite qualified suppliers to provide proposals to NDB's G-IT-2026-02313 HQ Meeting Room Upgrade project. Please refer to the following information and attachment for detailed requirements.

NDB invites those interested and qualified companies to register with NDB's e-procurement system to be our **registered suppliers** and participate in the bidding process (**please be advised the contact information provided in registration, especially email address, must be correct as all communications regarding the bid, including RFP distribution and award notice, will be sent through it**). NDB will choose the most suitable one(s) from the shortlisted suppliers. NDB at its sole discretion reserves the right to reject all proposals in accordance with its internal policy and guidelines.

**2. RFP Schedule**

Please be advised the following activities could take place in the RFP process. NDB will inform the specific arrangements in advance and the suppliers are requested to respond in a timely manner.

Activity	Date
Distribution of RFP	April 2, 2026
Quotation Response Due	April 21, 2026
Signing Contract	TBD
Project Kick Off	TBD

*\*The RFP Schedule is for reference only and NDB has its sole discretion to adjust as per the project's needs.*

**3. Instruction to bidders**

**3.1 Contact Information**

Please use the following contact information for all correspondence with NDB concerning this RFP.

Name: Jimmy Wang

Address: 26<sup>th</sup> floor, NDB Headquarters, 1600 Guozhan Road, Pudong, Shanghai, China

中国上海浦东新区国展路 1600 号，新开发银行总部大楼 26 层

Email: wang.junfeng@ndb.int

### 3.2 Submission of Proposals (Introduction to use of NDB's e-procurement system)

Proposals shall be prepared in English. Electronic version is obligatory and shall be uploaded in NDB's e-procurement system.

For submission of proposal, the qualified suppliers should register with NDB's e-procurement system to be **NDB registered suppliers** (subject to NDB's internal approval) in advance. All registration information shall be in English except for uploads of scanned or copied documents originally produced in other languages. Then registered suppliers need to **ENROLL** in the procurement notice (for open competitive bidding) or **ACCEPT** the invitation (for limited competitive bidding) before submitting proposal online according to the timeline: <https://www.ndb.int/procurement-opportunities/corporate-procurement/>

The deadline, due time, closing date, among others, referred to herein means Beijing time; and NDB's business time is from 9:00AM to 5:15PM in working days.

### 3.3 Questions

Please submit questions in writing by e-mail. Suppliers are advised to refer to the specific paragraph and page number in RFP and should quote the corresponding passage. NDB will be prompt in responding to the questions. All questions will be responded to as a group and sent to all suppliers. NDB will not provide feedback to questions raised beyond deadline.

### 3.4 Ownership of Materials

All materials submitted in response to this RFP become the property of NDB. Proposals and supporting materials will not be returned to suppliers.

### 3.5 Proposal Costs

NDB is not responsible for any costs incurred by the supplier in the preparation of the proposal or the site visit.

### 3.6 Proposal Format (if applicable)

NDB recommends that the proposal should contain **three** parts as follows. **The supplier may choose another proposal format as long as it suits the purpose.**

- Volume 1 – Information on the supplier. The supplier is required to provide the basic information in the attached table (attachment 2). Please fill out the table as complete as possible. More information will help us in evaluation.
- Volume 2 – Main Proposal
  - Section 1      Executive Summary
  - Section 2      Functional Section
  - Section 3      Technical Section
  - Section 4      Project Management Section

- Volume 3 – Price Proposal – Should be in a separate document even though it is an integral part of the proposal. The currency is **USD**; if quoted in other currencies, the exchange rate should be clearly defined. **The price shall be inclusive of applicable taxes (if not, please specify)**; other charges shall also be clearly defined.

### **3.7 Validity Period**

The proposal, including pricing quotation, shall be valid at least for 120 days.

### **3.8 RFP Amendments**

New Development Bank reserves the right to amend this RFP any time prior to the closing date. Amendments will be issued only to suppliers who are going to complete a proposal.

### **3.9 Sub-contractor**

NDB expects to negotiate and sign contract with one winning supplier. NDB will accept only complete solutions from a primary supplier and will not accept any incomplete proposals that are only cover part of the RFP. The prime supplier will be responsible for the management of all subcontractors. NDB will not accept any invoices from subcontractors or become part of any negotiations between a prime supplier and a subcontractor. If there is any sub-contractor involved or engaged by the supplier, it shall be clearly stated in the proposal.

### **3.10 Award Notification**

NDB will negotiate with all shortlisted suppliers before deciding the winning supplier. NDB reserves the right to negotiate further with the winning supplier before or in the contracting process. The award notification is sent to the winner online in the e-procurement system. NDB is not obliged to notify the bid outcome to unsuccessful suppliers.

## **4. Evaluation Criteria**

The proposals will be reviewed and evaluated by NDB's team in accordance with the related policy and guidelines, especially the six principles (Economy, Efficiency, Competition, Transparency, Value for Money, Fit for Purpose) contained in NDB's corporate procurement policy. NDB is interested in obtaining a complete solution to the requirements contained in this RFP. Proposals that meet the proposal instructions and requirements will be given a thorough and objective review. Proposals that are late, or do not comply with proposal instructions, or take exceptions to mandatory requirements will be excluded. The following are the key factors that would be taken into consideration for evaluating the proposals.

### **i. Technical Approach and Methodology or Software Solution**

Primary consideration will be given to the mandatory requirements as listed in this RFP.

The following are the main factors in the evaluation.

1. Meeting the requirements as stated in this RFP;
2. Understanding of the work to be performed;
3. Technical approach and methodology to accomplish the work;
4. Completeness and competence in addressing the scope of work.

#### **ii. Project Management**

NDB also believes that effective project management is essential for a successful implementation. Suppliers will be evaluated on the completeness and responsiveness of their project management plans and the project team assigned.

As part of the project management plan, suppliers must demonstrate adequate experiences in developing and implementing the requested project. NDB's confidence in the suppliers' ability to meet deadlines and successfully manage similar projects will be a primary consideration.

Special consideration is given to suppliers who propose a detailed project plan with sufficient breakdown of tasks and steps to demonstrate a complete understanding of the project.

#### **iii. Pricing**

NDB will consider pricing as part of the evaluation criteria. **Lowest price is not essential to win.** However, large pricing differentials between suppliers will be carefully examined. Price will be used as a final indicator for determining the supplier finalists when all other criteria have been normalized.

#### **iv. Presentation and Demonstration**

The performances and results of Presentation and Demonstration will be evaluation factors.

#### **v. Support and Maintenance**

NDB believes the ability to perform timely support is also an important factor for the success of this project. Therefore, suppliers should provide adequate information to demonstrate their capabilities to fulfill this task.

### **5. Contract**

The participants shall review the service agreement template provided by NDB in advance. The use of NDB's version of service agreement is preferable. NDB Template for Service Agreement and NDB General Terms and Conditions for Procurement Contracts can be found on the NDB's official website:

<https://www.ndb.int/procurement-opportunities/corporate-procurement/>

Please note that, being an international institution, NDB enjoys privileges and immunities as per the Articles of Agreement ([Agreement on the New Development Bank](#)) and disputes will be resolved by a reputable international arbitration center. The preferable forum is Shanghai International Arbitration Center ("SHIAC") or any alternative forum in a neutral jurisdiction.

## **6. Conflict of Interest**

Each supplier submitting its proposal shall be deemed to have confirmed to NDB (and shall indicate the same in its proposal) that there is no existing conflict of interest with respect to it being potentially engaged to provide services to NDB. If a new or potential conflict of interest arises after NDB retains the selected supplier, each supplier agrees to promptly notify and consult with NDB. The detailed requirements can be found on the NDB's official website:

<https://www.ndb.int/wp-content/uploads/2024/02/Code-Of-Business-Conduct-and-Ethics-2024-v1.pdf>

**Attachment 1:**

**Requirements Specification  
Services – HQ Meeting Room Upgrade for IT  
Operation**

Phase-1:

NO	Equipment name	Description	unit	quantity
<b>A: Equipment</b>				
A-1	Poly G62 Base+Tc10 Controller White +3-year warranty Poly +	Studio G62 Series Audio	pcs	1
		TC10 series		
A-2	Yealink MeetingBar A40-003YT	Yealink MeetingBar A40-003YT	pcs	8
A-3	Yealink CTP25 for A40-003YT	Yealink CTP25	pcs	8
A-4	Yealink Manufacturer Support pro services 3 years for A40-003YT and CTP25		pcs	8
A-5	Yealink MeetingBar A50-003YT	Yealink MeetingBar A50-003YT	pcs	7
A-6	Yealink CTP25 for A50-003YT	Yealink CTP25	pcs	7
A-7	Yealink Manufacturer Support pro services 3 years for A40-003YT and CTP25		pcs	7
<b>B: Installation accessories and auxiliary materials</b>				
B-1	HDMI cable	15 meters	pcs	10
B-2	HDMI cable	2meters	pcs	50
B-3	CAT6A	15 meters	pcs	92
B-4	Type-C to Type-C Full-Function Cable	1.5 meters	pcs	10
B-5	HDMI to USB Converter		pcs	2
B-6	network transmission equipment	For more than 70 meters	pcs	1
B-7	accessories	3-meters plug-in board, customized bracket, customized guide rail, wall load-bearing reinforcement material, nut accessories (several threading conduit materials)	pcs	1
<b>C: Installation</b>				
C-1	Installation for stage 1	Labor costs	pcs	1

**Phase-2:**

NO	Equipment name	Description	unit	quantity
<b>A: Equipment</b>				
A-1	Yealink MeetingBar A40-003YT	Yealink MeetingBar A40-003YT	pcs	30
A-2	Yealink CTP25 for A40-003YT	Yealink CTP25	pcs	30
A-3	Yealink Manufacturer Support pro services 3 year for A40-003YT and CTP25		pcs	30
<b>C: Installation</b>				
C-1	Installation for stage 2	Labor costs	pcs	1

**Delivery Address:** NDB Headquarters, 1600 Guozhan Road, Pudong, Shanghai, China

<b>Detailed Configuration</b>	
<b>Studio G62 Series Audio</b>	
<b>Audio</b>	
	Automatic Gain Control; Automatic Noise Suppression; Keyboard Noise Reduction; MMode; NoiseblockAI Technology; Reduce Sound Reflection; Instant Adaptive Echo Cancellation; Acoustic Fence Pickup Technology; Audio Error Concealment; Siren Packet Loss Recovery Technology; Polycom Stereo Audio; Active Lip Sync
<b>Audio Standards</b>	
	22 kHz, using Polycom Siren 22 technology; 20 kHz, using G.719 (M mode) and Polycom Siren 22 technology; 14 kHz, using Polycom Siren 14 technology and G.722.1 Annex C; 7 kHz when using G.722 and G.722.1; 3.4 kHz when using G.711, G.728, and G.729A
<b>Certified Collaboration Software</b>	
	Microsoft Teams; Zoom; Polycom Video Products
<b>Content Video Resolution (Input)</b>	
	UHD (3840 x 2160); HD (1920 x 1080); WSXGA+ (1680 x 1050); SXGA (1280 x 1024); HD (1280 x 720); XGA (1024 x 768); SXGA+ (1400 x 1050);
<b>Content Video Resolution (Output)</b>	
	UHD (3840 x 2160); HD (1920 x 1080); HD (1280 x 720)
<b>Digital signage</b>	
	Appspace; Raydiant; Zoom
<b>Ports</b>	

2 x USB Type-A ports, 5Gbps transfer rate; 1 x HDMI 2.0 input port; 1 x line input port; 1 x line output port; 2 x HDMI 2.0 output ports (video); 1 x PoE+ 802.3at-class port; 4 x LAN RJ-45 ports; 1 x LLN RJ-45 port; 1 x USB Type-C® port, 5Gbps transfer rate (with DisplayPort™ Alt Mode for video input, dual-line 4K @ 30 Hz)
<b>Interoperability</b>
Certified for Microsoft Teams and Zoom; supports native third-party applications including Dialpad, GoToRoom, RingCentral and Tencent Meeting
<b>Management Software:</b> Poly Lens
<b>Type: Microphone Connection</b>
Up to three IP microphone arrays
<b>Network Functionality</b>
IPv4; IPv6; Auto MDIX; In Poly video mode, H.323 and/or SIP can reach up to 6 Mbps; Poly Lossless Packet Recovery (LPR) technology; Reconfigurable MTU size; Supports network proxies: Basic, Digest, and NTLM; 100/1G/2.5G; IP REST & CLI API support; Simple Certificate Enrollment Protocol (SCEP)
<b>Person Video Resolution</b>
4K at 2048 Kbps, 30 fps (TX & RX); 1080p at 60 fps at 1740 Kbps; 1080p at 30 fps at 1024 Kbps; 720p at 60 fps at 832 Kbps; 720p at 30 fps at 512 Kbps; 4K at 30 fps at 3200 Kbps
<b>Power Supply</b>
Power over Ethernet (PoE+), compatible with IEEE 802.3at/bt 4, 5, 6 class switches or PoE injectors
<b>Power Type</b>
External
<b>Compatible Operating Systems:</b> Android

<b>Video frame rate</b>
30 fps (up to 4K resolution)
<b>Video standards</b>
H.264 AVC; H.264 High Profile; H.265; H.264 SVC; H.263; RTV; H.263 video error concealment; H.264 video error concealment; H.239 Polycom People+Content
<b>Operating temperature range: 0 to 40°C</b>
<b>Non-operating temperature: -40 to 70°C</b>
<b>Minimum dimensions (width x depth x height): 247.7 x 152.4 x 34.9 mm</b>
<b>Weight: 798 g</b>
<b>Warranty</b>
Poly Boomi Standard One-Year Limited Warranty
<b>Items in the Box</b>
Ethernet cable; Warranty card; HDMI cable; Poly Studio G62
<b>TC10 series</b>
<b>Certified collaboration software</b>
Microsoft Teams; Zoom
<b>Ports</b>
1 RJ-45
<b>Interoperability</b>
Support for native 3rd party applications includes: Zoom Rooms, 8x8, BlueJeans, GoToRoom, Tencent, RingCentral, DialPad and others (when paired to a Poly Video OS system); Integration with Extron (environmental controls)
<b>Management Software</b>
Poly Lens; Device Management Service
<b>Physical security</b>
Standard Kensington lock slot

<b>Power</b>
Power over Ethernet (PoE), compatible with IEEE 802.3at class 0
<b>Special features</b>
Air Quality Sensor; Proximity sensor; Scheduler; Wall mountable; Standalone mode
<b>Operating temperature range</b>
0 to 40 °C
<b>Dimensions (W x D x H)</b>
260 x 184 x 64 mm
<b>Weight</b>
1.27 kg
<b>Manufacturer Warranty</b>
Poly standard one-year limited warranty
<b>What's in the box</b>
Poly TC10; Wall mount kit; Table stand; Mounting hardware; RJ-45 cable; Quick start QR code; Warranty card; Poly Lens coaster

Parameter Dimension	Yealink MeetingBar A40-003YT
<b>Device Type</b>	4K Android video conferencing all-in-one device
<b>Camera System</b>	Dual 48MP lenses, 120° ultra-wide angle, 6x digital zoom, supports AI multi-speaker tracking, picture-in-picture, voice tracking
<b>Audio Pickup System</b>	8 MEMS microphone array, 6-meter full-duplex pickup range, 2nd-generation AI noise reduction, suppresses keyboard typing, footsteps, and other ambient noises
<b>Audio Output</b>	Built-in dual 10W stereo speakers, frequency response 100–18kHz, maximum sound pressure level 112dB SPL
<b>Compatibility</b>	Natively supports Tencent Meeting, DingTalk, Zoom, Microsoft Teams, SIP/H.323; supports BYOD via USB peripheral mode

<b>Smart Features</b>	Auto-framing, multi-speaker tracking, voice tracking, picture-in-picture, multi-stream transmission, AI lens calibration
<b>Network &amp; Interfaces</b>	1x USB 2.0 USB-A port 2x USB-C ports 1x Ethernet interface 1x VCH interface (RJ-45) 1x 3.5mm Line-in & Line-out Interface 1x power interface 1x safety lock hole 1x Reset Hole 2x HDMI-out ports
<b>Recommended Use Case</b>	Medium to large meeting rooms (6–10 people), supports complex collaboration with multiple speakers
<b>Installation method</b>	Wall Mount (Provided with the product: VB-WallMount-02)  TV Mount (Addition: Purchase VB-TVMount-01, in roadmap)  Table Mount (Addition: Purchase VB-TabletopMount-02)
<b>Parameter Dimension</b>	<b>Yealink MeetingBar A50-003YT</b>

<b>Device Type</b>	4K Android video conferencing all-in-one device
<b>Camera System</b>	<p>Lens pixels: 3 x 50 million pixels</p> <p>Number of preset positions: 9</p> <p>Electronic pan-tilt</p> <p>Field of view: - 1x Wide angle: Horizontal 98°, Vertical 81° - 2x Telephoto: Horizontal 41.6°, Vertical 31.8°</p> <p>Digital zoom: 8x</p> <p>Maximum resolution: 4K</p> <p>Privacy protection: Electric privacy lens cover</p> <p>Lens calibration</p> <p>Intelligent functions:</p> <ul style="list-style-type: none"> <li>- IntelliFocus (Multi-speaker tracking)</li> <li>- Auto Framing (Smart portrait framing)</li> <li>- Speaker Tracking (Speaker tracking)</li> <li>- People counting (People counting)</li> <li>- Picture in Picture (Picture-in-picture)</li> <li>- Smart Gallery (Smart gallery, only for Zoom)</li> </ul> <p>Number of cameras: 3</p>
<b>Audio Pickup System</b>	16 MEMS microphone array, 10-meter full-duplex pickup range, 2nd-generation AI noise reduction, suppresses keyboard typing, footsteps, and other ambient noises
<b>Audio Output</b>	Built-in 4*5W stereo speakers, frequency response 100–18kHz, maximum sound pressure level 112dB SPL
<b>Compatibility</b>	Natively supports Tencent Meeting, DingTalk, Zoom, Microsoft Teams, SIP/H.323; supports BYOD via USB peripheral mode
<b>Smart Features</b>	Auto-framing, multi-speaker tracking, voice tracking, picture-in-picture, multi-stream transmission, AI lens calibration
<b>Network &amp; Interfaces</b>	<p>1x USB3.0 Type-A port</p> <p>1x USB3.0 Type-B port</p> <p>Video output supports formats up to maximum 4k30fps, including 1080p60fps</p>

	<p>1x USB2.0 Type-C port (for dongle pairing)</p> <p>1x Ethernet port: 10/100/1000Mbps</p> <p>2x Yealink VCH port (RJ-45)</p> <p>1x 3.5mm Line-in &amp; Line-out port</p> <p>1x Power port</p> <p>1x Security lock slot</p> <p>1x Reset slot</p> <p>2x HDMI-out</p> <p>Video output supports formats up to maximum 4k30fps, including 1080p60fps</p> <p>Supports HDMI CEC</p>
<b>Recommended Use Case</b>	A high-end all-in-one video conferencing system designed specifically for medium to large conference rooms
<b>Installation method</b>	<p>Wall Mount (Provided with the product: VB-WallMount-02)</p> <p>TV Mount (Addition: Purchase VB-TVMount-01, in roadmap)</p> <p>Table Mount (Addition: Purchase VB-TabletopMount-02)</p>

<b>Yealink CTP25</b>	
<b>System Overview</b>	Operating System: Android 13.0
<b>Display</b>	Screen: 10.1 inches
	IPS
	Resolution: 1280 * 800
	Contrast ratio: 1000:1
	Brightness: 350 cd/m <sup>2</sup> (typical value)
	Viewable angle (horizontal/vertical): 178°(H)/178°(V)
	Touch point count: Multi-touch capacitive

	Anti-glare
	Fingerprint-resistant
<b>Audio specifications</b>	Built in ultrasonic speaker
<b>Network</b>	Wi-Fi 6 802.11a/b/g/n/ac/ax
	Bluetooth 5.0
<b>Safety</b>	Security mechanism: Supports multiple QoS service mechanisms such as VLAN, 802.1P/Q, Diffservo, etc
	Security protocols: Supports network security protocols such as 802.1X and LLDP-MED
	Web Security: Supports HTTPS web security managemen
<b>Network &amp; Interfaces</b>	1 x PD power port
	1 x USB-A port
	2 USB-C ports
	1 x RJ45 Ethernet port (supporting PoE 802.3af and above specifications)
	1 x reset hole
	• Human body sensors
<b>Installation method</b>	Standard Configuration: Desktop Stand
	Optional:
	- Desktop rotatng fixed bracket (Rotation angle: 90° left and right)
	- Wall-mounted rack

**Attachment 2:**

<b>Information Category</b>	<b>Description</b>	<b>Supplier's inputs</b>
General Information	Legal Entity Name	
	Legal Address	
	Website	
	Government Registration Number	
	Date of Registration	
	Tax ID	
	Name(s) of Authorized Signatory	
	Contact Information (name, title, mail address and telephone number)	
	Amount of Employee	
	Three reference customers (minimum)	
Financial Information	Registered capital	
	Revenue of the last 3 years	
Other Information	Information Security Credentials if any	
	Data residency location, for providing the service required in the RFP	
	IDD/ AML Sanctions, Yes or No. If yes, please specify.	
	Others deemed necessary	