

INVITATION FOR “EXPRESSION OF INTEREST” (EOI)

EOI Title	Partner for Implementation of SAP SuccessFactors
EOI Reference Number	EOI-2021-93
EOI Date	25.01.2021

Introduction:

1. The New Development Bank (NDB) is headquartered in Shanghai, China. The Bank was founded in 2014 by the governments of Brazil, Russia, India, China, and South Africa (hereinafter referred to as “BRICS”) and launched in 2015 to mobilize resources for infrastructure and sustainable development projects in these countries and other emerging economies.

Commodity/Project Specifications:

2. **NDB** is inviting “Qualified Vendors” (as defined in other conditions) to submit an Expression of Interest to perform implementation services of SAP SuccessFactors Human Capital modules based on High Level Requirements **as per annexure A**.

Instruction for Response:

3. Price quote shall be for the Specifications as exactly mentioned under Commodity/Project Specifications, wherever there are variance in vendor’s specifications, that shall be mentioned in the price quote document under the head “Specification Variance”.
4. Price quote shall be submitted on the Letter Head of the vendor with Signature of “Authorized person” (as defined in other conditions) and Seal.
5. Price quote shall be submitted only in PDF format.
6. The response shall be only in English language, response in any other language may not be considered.



7. All responses shall have the **EOI title and EOI Number as the subject matter of the mail**. Any mails without title of the EOI will be rejected.
8. Pricing quote shall include tax, installation cost, transportation cost and all other costs if any.
9. Conditions if any to the pricing shall be mentioned in the quote.
10. Any response beyond the submission deadline date shall not be considered unless otherwise submission deadline is extended in writing.
11. The response to this EOI with **EOI Title and EOI Number as the mail subject** should be forwarded to:
 - a. The technology details, checklist for technology etc. if any to be submitted to preda.leandro@ndb.int
 - b. Quotation to be submitted as password protected files to itsd@ndb.int
 - c. Passwords to be communicated with subject line of the product to baryshnikov.alexander@ndb.int
12. Brief introduction and Credentials of the vendor shall be provided as a separate PDF attachment to Price Quote.

EOI Submission Deadline:

- 13.** The deadline for EOI submission is before **5.00 PM, 25.02.2021**
14. Price quote provided shall be valid for a period **30 days** from the closure date of the EOI.

Other Conditions:

15. Qualified vendors hereby defined as Vendors who are legally in existence with valid business license to operate, who are authorized to deal, sell and or implement on the commodity and or service mentioned in the EOI.
16. Authorized person is hereby defined duly authorized to represent the vendor to provide Technical and commercial quote.
17. The evaluation process and decision taken by NDB will be final. NDB do not have any obligation to disclose the details or results of the evaluation.



18. Responding to this Expression of Interest does not constitute any contractual obligation and rights on the part of the vendor.
19. NDB does not responsible for any cost incurred by the vendor towards preparing and submitting the response to the EOI.
20. NDB reserves its rights to cancel the EOI at any stage of the process without assigning any reason and intimation.
21. All the documents including Annexures if any are forming part of the EOI

Annexure A

1. The Bank is seeking proposals for professional services to implement the following SAP SuccessFactors Human Capital modules in the table below:

#	Module	Description
1	SF Employee Central	This SAP SuccessFactors module needs to be a flexible and reliable core HR system for managing the workforce at the NDB.
2	SF PGMG	This SAP SuccessFactors module needs to support the creation of an aligned, engaged, and high-performing workforce at the NDB.
3	SF Recruiting	This SAP SuccessFactors module needs to streamline the selection process and support NDB to hire the world's best candidates.
4	SF Onboarding	This SAP SuccessFactors module needs to simplify onboarding, cross-onboarding and offboarding with strategic processes to support new hires, hiring managers and HR Division at the NDB.
5	SF Learning	This SAP SuccessFactors module needs to improve NDB staff members' skills, reduce compliance risk, and effectively engage external learning audiences.
6	SF Succession & Development	This SAP SuccessFactors module needs to support NDB to retain valuable staff members and promote leadership continuity.
7	SF Compensation	This SAP SuccessFactors module needs to support NDB to build strategic compensation rewards and recognition programs that help improve individual and business performance.

2. Vendor needs to provide implementation services of SAP SuccessFactors Human Capital modules, including, but not limited to, preparation, consulting, design, configuration, data migrations, integrations, testing, reporting, training, transition and stabilization.
3. To qualify, Bidders must have successfully implemented ALL of the above SAP SuccessFactors Human Capital modules in the last three (3) years and have SAP partner accreditation received from SAP on their corporate letterhead.
4. The implementation partner should propose the implementation plan based on phases which can contain multiples modules, each one will require certain level of configuration to accomplish specific NDB business rules and needs.
5. The detailed scope of work will be discussed and given under the Request for Quotation document that will be sent to the firms who reacted to this EOI.



6. Please be advised that this Request for EOI does not constitute a solicitation. It should also be noted that the Bank reserves the right to change or cancel this requirement at any time.

ADDITIONAL VENDOR COMPANY INFORMATION

Company Information		Response/Detail
1	Company Name	
2	Incorporation location and jurisdiction law	
3	Headquarter location	
4	Number of years in operation	
5	Number of employees	
6	Number of office locations	
7	Provide details about vendor's presence in BRICS	
8	Expertise in our industry (MDBs, Banking, Financial Services, etc.).	
9	Resources for post-implementation support.	
10	Proposed project implementation methodologies and phases.	
11	Proposed training/change management plans.	
12	Previous successful implementation cases/relevant customer references.	