

**INVITATION FOR “EXPRESSION OF INTEREST” (EOI)**

<b>EOI Title</b>	<b>Email Archive Solution</b>
<b>EOI Reference Number</b>	<b>EOI-2020-44</b>
<b>EOI Date</b>	<b>01<sup>st</sup> Dec 2020</b>

**Introduction:**

1. The New Development Bank (NDB) is headquartered in Shanghai, China. The Bank was founded in 2014 by the governments of Brazil, Russia, India, China, and South Africa (hereinafter referred to as “BRICS”) and launched in 2015 to mobilize resources for infrastructure and sustainable development projects in these countries and other emerging economies.

**Commodity/Project Specifications:**

2. NDB is inviting “Qualified Vendors” (as defined in other conditions) to submit an Expression of Interest for the following Commodity/Project **as per annexure A.**

**Instruction for Response:**

3. Price quote shall be for the Specifications as exactly mentioned under Commodity/Project Specifications, wherever there are variance in vendor’s specifications, that shall be mentioned in the price quote document under the head “Specification Variance”
4. Price quote shall be submitted on the Letter Head of the vendor with Signature of “Authorised person” (as defined in other conditions) and Seal.
5. Price quote shall be submitted only in PDF format
6. The response shall be only in English language, response in any other language may not be considered.



7. All responses shall have the **EOI title and EOI Number as the subject matter of the mail**. Any mails without title of the EOI will be rejected.
8. Pricing quote shall include tax, installation cost, transportation cost and all other costs if any.
9. Conditions if any to the pricing shall be mentioned in the quote.
10. Any response beyond the submission deadline date shall not be considered unless otherwise submission deadline is extended in writing.
11. The response to this EOI with **EOI Title and EOI Number as the mail subject** should be forwarded to:
  - a. The technology details, checklist for technology etc. if any to be submitted to [gu.qinghua@ndb.int](mailto:gu.qinghua@ndb.int)
  - b. Quotation to be submitted as password protected files to ITSD@ndb.int
  - c. Passwords to be communicated with subject line of the product to baryshnikov.alexander@ndb.int
12. Brief introduction and Credentials of the vendor shall be provided as a separate PDF attachment to Price Quote.

**EOI Submission Deadline:**

13. The deadline for EOI submission is before **5.00 PM, 14<sup>th</sup> December 2020**.
14. Price quote provided shall be valid for a period **30 days** from the closure date of the EOI.

**Other Conditions:**

15. Qualified vendors hereby defined as Vendors who are legally in existence with valid business licenses to operate, who are authorized to deal, sell and or implement on the commodity and or service mentioned in the EOI.
16. Authorised person is hereby defined duly authorized to represent the vendor to provide Technical and commercial quote.



17. The evaluation process and decision taken by NDB will be final. NDB do not have any obligation to disclose the details or results of the evaluation.
18. Responding to this Expression of interest does not constitute any contractual obligation and rights on the part of the vendor.
19. NDB does not responsible for any cost incurred by the vendor towards preparing and submitting the response to the EOI.
20. NDB reserve its rights to cancel the EOI at any stage of the process without assigning any reason and intimation.
21. All the documents including Annexures if any are forming part of the EOI.

### [Annexure A](#)

#### 1. Introduction

New Development Bank (NDB) requires enterprise level of email archive solution with high availability and rich features to meet business need and audit requirements. Please feedback the quotation according to the requirements in this document.

#### 2. Specifications

- All email message should be archived to storage.
- Migrate in place email archive data to new solution.
- The archived data should be stored in scope of NDB's member countries, such as BRICS (Brazil, Russia, Inida, China and South Afric).
- Archive is fully compliant, showing meta-data such as the sender, receiver, time etc,.
- Search based on common criteria is required.
- Support disaster recovery.

#### 3. Items and Technical Requirements

Item	Technical Requirements
Email Archive Management	Email data synchronization supports EWS, IMAP and POP. Historical email data can be synchronized to the archive device.
	Multiple email recovery methods, including but not limited to email return, email packaging, and downloading to local.
	Email return supports original email returning and attachment forwarding.
	Emails can be exported in pst, zip and eml format.
	Emails can be imported from pst, zip and eml format.
	Support batch export and recovery, and batch recovery of all emails retrieved according to search conditions.
	Support full-text retrieval and the retrieval of sender, subject, email content, attachment name and attachment content.
	Support multiple search conditions or compound condition queries.
	Support incremental backup of archived emails and remote backup. Backup data can be recovered.
	Support data encryption of the archived email.
Email Audit Management	Archive system requires a special auditor role to complete the mail audit work.
	Mail audit log can be generated, exported and searched.
	Email audit rules and security policies are supported.
	When triggering audit rules, actions can be taken, such as email alerts and email quarantining, etc.
Personal Archive Management	Support self-service management interface for individual users, users can log in to read, restore, and download emails.
	Users can be synchronized from AD/LDAP or manually added.

	Support user access time range setup.
	User permission can be designed, such as permission for email return, email download and email import, etc.
	Provide users to search for emails based on the subject of the email, sender and receiver, email content, attachment name and attachment content, etc.
	Support users to manually import local email data in pst, zip and eml format.
Functionality and System management	Retrieve large amount of emails with simple conditions (receiver, subject and time etc.) within limited seconds.
	Support full-text search (full-text content and attachment content) and the searching time is within seconds.
	Support multifactor authentication and SSO integration.
	Support difference level of roles such as administrator, auditor and ordinary user.

#### 4. Maintenance Specifications

- 7\*24 hours support available online or on-site.