	GENERAL REQUIREMENTS		S - Standard	
			C2 - Small Customization	
			C1 - Large Customization	
			U - Unavailable	
	Functional Requirements		**Answer**	**Comment**
	Supplier Management	**Description**		
1	Supplier Registration	Supplier can register through the portal with the company profile and setup user name and password, fill in the company information such as company name, social credit unified code, address, company telephone No., name of legal representative etc.		
2	Supplier Information Maintenance	To view and modify enterprise information, such as company profile, supplier name, address, password etc.		
3	Supplier Portal	Supplier can get bid notice, invitations, bid award notifications through the portal, and inquires its own bid records.		
4	Supplier Approval Management	To provide supplier approval function for purchaser with the submitted profiles. The suppliers would be separated into unapproved list and approved list to make management more convenient. 1) Unapproved list: quickly inquire and approve the newly-registered or changed suppliers. 2) Approved list: purchaser can inquire the approval records showing in the lists by searching date, supplier name etc.		

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5	Supplier Information Management	To provide supplier information inquiries and daily management function. Purchaser can quickly find suppliers by various conditions such as name, project name, supplier classification (approved supplier information), supplier's enterprise information, historical registration records, historical enrollment etc. Meanwhile, purchaser can view the details of the suppliers and select suppliers as candidate for invitation. Purchaser also can change or delete supplier		
6	Supplier Classification Management	The system should fulfill a supplier classification catalogue, purchaser can define supplier classification based on its products, service and works, and grade suppliers by their enrollment and performance.		
7	Supplier Assessment Management	By collecting data and analyzing the performance of the supplier, purchaser can create evaluation model by different types of goods and services, evaluate products' quality, suppliers' service level and response ability.		
8	Supplier Behavior Management	According to the outcome of the assessment, if supplier breach the contract and has any illegal behavior, purchaser can evaluate supplier by its performance to decide whether the supplier should be blocked and issue announcement on portal. Purchaser also can activate supplier when it is necessary.		

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	e-Procurement Management(1) e-Bidding Management			
1	Purchasing plan management	To provide purchasing plan creation and management function, purchaser can analyze and combine purchase plans. The system should fulfill functions including Purchase Requirements management, Plan Attributes management, Plan Analysis management etc. Purchaser can create project and separate bid-section according to purchasing applications synchronized from ERP system.		
2	Tender announcement management	The function of this module should contain Tender Documents management, issue Tender Announcement, and Clarification management. The system should support project manager to confirm purchasing strategy (purchasing types, time etc.), make tender documents automatically and clarify queries and questions of announcement in time. The information of Summary Sheet for bid opening and evaluation method should be filled automatically from system. For selective-tendering, the corresponding potential bidders should be selected from supplier library. The system is supported SMS and email services for purchaser/bidder to send/receive notice, invitation, RFP, proposal etc.		

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3	Bidding management	The function of this module should contain Bid Documents management, Encryption management, and E-signature management. The bidder can receive tender notification and download tender documents directly through system. The items of response can be answered one by one in correspond to tender documents, the bid documents and proposal can be submitted safely with e-signature or any other encryption methods.		
4	Bid opening management	The system should fulfill online bid opening function, in order that the bidder can decrypt bid documents and confirm the bid price. The system should support to auto-read the rules, regulations, bid price etc. The bid opening record can be uploaded to system and issued		
5	Bid evaluation management	The functions of Bid evaluation management should contain evaluation initialization, evaluation process management, evaluate report generation etc. The project manager can import the experts name list, set the rules and regulations through the system. The experts can review and grade the bid documents such as price, business and technical online. The report can be generated automatically according to requirements.		

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6	Award management	To provide award notification function online. Project manager can issue award notification on portal and send SMS to winner. The notification should be transferred to Contract Management module directly.		
	e-Procurement Management(2) **Other Procurement Methods Management**			
1	Competitive Negotiation	The system should support both methods of public and invitation competitive negotiation biding, and manage the whole process of competitive negotiation, including create purchase project, issue announcement, invite supplier, upload proposal, organize business and technical competition, release award announcement. The system should support multi-cycle quote and negotiation process for bidders/experts.		
2	Inquiry	The system should fulfill the whole process of inquiry, purchaser can modify inquiry letter, release inquiry project and announcement, invite suppliers quotation, set up evaluation committee, notify the winner with award announcement.		

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			U - Unavailable	
3	Single Source	The system should manage the whole process of single source procurement, purchaser can create purchase project, invite supplier, upload proposal, organize negotiation, confirm final price. The system should support multi-cycle quote and negotiation process for bidder/experts.		